



K. TODD SWISHER, CLERK

CLERK'S OFFICE

## LYNCHBURG CIRCUIT COURT

900 Court Street  
P. O. Box 4  
Lynchburg, Virginia 24505  
Telephone 434-455-2620  
Facsimile 434-847-1864

F. PATRICK YEATTS, JUDGE

## Notice of Operation

On March 30, 2020 the Governor of Virginia issued a statewide Shelter in Place Order through June 10, 2020 in response to the current public health crisis resulting from COVID-19. In response to that order, effective Wednesday April 1, 2020, and until further notice, the Lynchburg Circuit Court Clerk's Office will remain operational but will restrict physical access to the building to "critical mission" services and by appointment only. Those who cannot conduct business through electronic means, mail, or drop box (located at the entrance to the office), will need to call and schedule an appointment. This is being done in an effort to limit the number of people accessing the office at any one time. Passport services and access to the historical room are temporarily suspended. Please utilize the following contact numbers to schedule an appointment:

Criminal Division: 455-2697

Civil Division: 455-3511

Probate: 455-2617

Deeds/Land Records: 455-2621

Fines/Costs: 455-3510

Judgments/Notaries: 455-2620

All Other Services: 455-2620

Additional information related to all operational changes during this time period can be found on our website [www.lynchburgva.gov/circuit-court](http://www.lynchburgva.gov/circuit-court). Thank you for your understanding and cooperation amidst unique and challenging circumstances.

Todd Swisher

Circuit Court Clerk



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